#### **About Books2Africa Nigeria**

Books2Africa Nigeria is a registered social enterprise (RC number 1246336) committed to improving the quality of education in Nigeria by distributing quality donated books and educational materials to libraries, academic institutions and educational projects. Books2Africa Nigeria works in partnership with Books2Africa UK to help achieve the organisation's impact goal of distributing 1,000,000 books and 1,000 computers across Africa every year. Learn more about how Books2Africa Nigeria operates by going to <a href="https://books2africa.ng/get-donated-books/">https://books2africa.ng/get-donated-books/</a>

## **Distribution Agents Vacancy**

Are you passionate about education and literacy? Books2Africa Nigeria is looking for Distribution Agents to help expand our mission of delivering donated books to libraries, academic institutions and educational projects across the country. If you're organized, proactive, and eager to make a difference, we want to hear from you!

## **Role and Responsibilities**

- 1. Promote Books2Africa's book distribution programme to educators and sponsors in your area.
- 2. Assist potential clients with navigating our website and requesting pallets of books online.
- 3. Liaise with clients to ensure timely distribution of received educational materials.
- 4. Complete Impact Reporting Duties, including collecting impact photos and reports from clients.
- 5. Attend mandatory online meetings and training sessions organized by Books2Africa Nigeria.

#### Remuneration

- 1. Agents must enter their unique **Agent Reference No** when submitting book request applications.
- 2. At the end of each month, agents receive 10% of the distribution fee for every pallet ordered.

Join us in shaping the future of education by ensuring access to quality learning resources!

### **Apply Online**

Join us in shaping the future of education by ensuring access to quality learning resources! Learn more and apply online by going to <a href="https://books2africa.ng/distribution-agent/">https://books2africa.ng/distribution-agent/</a>

## **Required Documents**

You will be required to upload the following documents when applying online:

- CV
- Reference Letter
- Proof of Address and Account (Bank statement)
- Proof of Identity (photographic ID)

If you have any questions, please contact us via <a href="https://books2africa.ng/contact/">https://books2africa.ng/contact/</a>

# Signed Management